

**City of Bowdon  
Mayor and Council Meeting  
September 14, 2015  
7:15PM**

**I.-IV. Agenda Items:**

The Mayor and City Council met during a regular session on Monday, September 14<sup>th</sup>, 2015, in the Mayor and Council Chambers, 136 City Hall Avenue, Bowdon Georgia. The meeting was called to order by Mayor Keith Crawford at 7:15PM. Roll call was conducted by Accounts Payable Clerk Jan Gibbs.

Members present: Mayor Keith Crawford  
Mayor Pro-tem Jim Chaffin  
Councilmember Jan Johnson  
Councilmember Wes McEntyre

Absent: Councilmember Marty Johnson

Staff present: City Manager Bobby Elliott  
Accounts Payable Clerk Jan Gibbs  
Police Chief Mark Brock

The Invocation was led Councilmember Jan Johnson, and was followed with the Pledge of Allegiance.

**V. Approval of Minutes:**

Minutes of Mayor & Council Meeting of August 10<sup>th</sup>, 2015 were read and presented for approval.

Motion by Councilmember McEntyre to approve the minutes; second by Mayor Pro-tem Chaffin; motion carried unanimously.

Mayor Crawford welcomed Senator Mike Dugan, who presented a new U. S. Flag to the Bowdon Historical Society. Johnnie Huey accepted the flag on behalf of the Historical Society. Senator Dugan also reported that he had looked into the possibility of changing downtown parking back from parallel to perpendicular, at the request of a couple of Bowdon citizens. He said it would be possible, but only on one side, so if we changed them on the north side, we would lose all parking on the south side, due to the turning lane. Council thanked him for looking into the matter.

**VI. Public Comments**

1. Steve Clegg – water bill (not present)
2. Paul Aust thanked the City for their participation and the Proclamation for the 9/11 Freedom Walk
3. Miss Fannie Sullivan gave her encouragement for all City officials.

**VII. Business Session**

- A. Mayor Crawford asked to amend the agenda to add a resolution to approve the Lake Tisinger Reservoir Management Plan.

Motion by Councilmember McEntyre to add the resolution to the agenda; second by Councilmember Jan Johnson; motion carried unanimously.

City Manager Bobby Elliott recommended adoption of the Lake Tisinger Management Plan, since this is an important source of Bowdon's drinking water.

Motion by Councilmember McEntyre to approve the adoption of the Management Plan; second by Mayor Pro-tem Chaffin; motion carried unanimously.

- B. 2015 Millage Rate – due to slightly higher property assessments, last year’s millage rate of 8.66 would be considered a tax increase. Council decided to roll back the millage rate so that there would be no increase in property taxes. The millage rate was originally approved at the August 10<sup>th</sup> meeting, but was conducted in error before the 5-year history was advertised.

Motion by Councilmember McEntyre to approve lowering the millage rate from 8.66 to 8.589; second by Councilmember Jan Johnson; motion carried unanimously.

- C. City Manager Elliott presented a Capital Improvement Project for the Gymnastics Center. The roof fasteners need to be replaced due to several leaks. We have a quote for the repairs from Little Joe’s Construction in the amount of \$4500.00.

Motion by Mayor Pro-tem Chaffin to approve going ahead with the roof repairs; second by Councilmember McEntyre; motion carried unanimously.

- D. City Manager Elliott reported that the License Plate Reader that had been in use by our Police Department on loan was sent back this past week. Chief Brock explained how the device worked, and how much it had enhanced our traffic enforcement. Bobby recommended we purchase a unit at a price of \$20,165, financed over five annual payments, with a down payment of \$2016.50.

Motion by Mayor Pro-tem Chaffin to approve purchase of the LPR; second by Councilmember McEntyre; motion carried unanimously.

- E. Department Head Reports – Mayor Crawford noted that Department Head Reports were included in Council packages. He and Council agreed that they were glad to have the reports, and appreciated the work of all Department Heads.

#### **VIII. Financial Session**

- A. Review of Property Tax Unpaid Balance Summary – We have collected almost all of the tax due for 2014.  
B. Reviewed August Financial Reports.  
C. Cash balances as of September 11, 2015 were also included in Council packages.

Motion by Mayor Pro-tem Chaffin to adjourn Council meeting; second by Councilmember McEntyre; motion carried unanimously.

#### **IX. Adjournment**

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Mayor Keith Crawford

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City Clerk Susan Pierce

**City of Bowdon  
Called Mayor and Council Meeting  
September 21, 2015  
7:00PM**

The Mayor and City Council met during a called session on Monday, September 21<sup>st</sup>, 2015, in the Mayor and Council Chambers, 136 City Hall Avenue, Bowdon Georgia. The meeting was called to order by Mayor Keith Crawford at 7:00PM. Roll call was conducted by City Clerk Susan Pierce.

Members present: Mayor Keith Crawford  
Mayor Pro-tem Jim Chaffin  
Councilmember Jan Johnson  
Councilmember Wes McEntyre  
Councilmember Marty Johnson

Staff present: City Manager Bobby Elliott  
City Clerk Susan Pierce

**I. Agreement with Tax Specialists of Georgia-Southeast, LLC**

Bobby recommended we execute an agreement with Tax Specialists of Georgia-Southeast, LLC to attempt to recover sales tax dollars spent on the equipment purchased for the new Wastewater Plant during construction. The company will receive 25% of what they recover, and if no tax dollars are recovered, we pay them nothing. City Attorney David Mecklin looked over the agreement prior to Bobby's recommendation.

*Motion by Councilmember Wes McEntyre to approve the agreement with Tax Specialists of Georgia; second by Mayor Pro-tem Jim Chaffin; motion carried unanimously.*

**II. Other Business**

Mayor Crawford asked if there were any comments about the Historical Society contract concerning The Meeting Place. Bobby sent Mayor and Council a rough draft earlier for review. Bobby said there were some changes that needed to be made in the document, and that he would edit it and resend it to Mayor and Council for a second review. It was also noted that a cost estimate for the project was still needed.

Bobby then mentioned moving the Council Meeting room/Municipal Court room to the old school building. He said that he checked with the City Attorney on using SPLOST dollars for part of the renovation, since the building will be housing the water bill operations and administration. He said we could use the 2008 SPLOST money for a new roof on the building. We can use the 2013 SPLOST dollars to clean up and remodel the rest of the building. The Council/Court room will be located in what was the school media center. Council was very receptive of these ideas.

Mayor Crawford asked if there were any updates on Municipal Court; Bobby said the next court date was October 20. The mayor then asked if there had been any discussion by the public on Sunday alcohol sales; he then stated that it was too late to get it on this year's November ballot.

Council asked that an email be sent to them as a reminder of the next Municipal Court session.

*Motion by Councilmember McEntyre to adjourn called Council meeting; second by Mayor Pro-tem Chaffin; motion carried unanimously.*

**IX. Adjournment**

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Mayor Keith Crawford

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City Clerk Susan Pierce