

**City of Bowdon  
Mayor and Council Meeting  
June 8, 2015  
7:15PM**

**I.-IV. Agenda Items:**

The Mayor and City Council met during a regular session on Monday, June 8<sup>th</sup>, 2015, in the Mayor and Council Chambers, 136 City Hall Avenue, Bowdon Georgia. The meeting was called to order by Mayor Keith Crawford at 7:15PM. Roll call was conducted by City Clerk Susan Pierce.

Members present: Mayor Keith Crawford  
Mayor Pro-tem Jim Chaffin  
Councilmember Marty Johnson  
Councilmember Jan Johnson

Members absent: Councilmember Wes McEntyre

Staff present: City Manager Bobby Elliott  
City Clerk Susan Pierce  
Police Chief Mark Brock

The Invocation was led by Mayor Pro-tem Jim Chaffin, and was followed with the Pledge of Allegiance.

**V. Approval of Minutes:**

Minutes of Mayor & Council Meeting of May 11<sup>th</sup>, 2015 were read and presented for approval.  
Motion by Mayor Pro-tem Chaffin to approve the minutes; second by Councilmember Jan Johnson; motion carried unanimously.

**VI. Public Comment**

Miss Fannie Sullivan reminded everyone that history is important to any community.

**VII. Business Session**

- A. Public Hearing for the first reading of the FY 2015-2016 Fiscal Budget. City Manager Bobby Elliott read over the budget highlights and the proposed budget resolution. The budget is increased overall by 9%. It includes moving one part-time public works employee to full-time, hiring one full-time police officer, a merit-based pay increase plan, continued part-time Code Enforcement officer, and fee increases including business licenses, garbage rates, MEO rates, and alcohol licenses. Keith thanked Bobby for the hard work on the budget amendments in March, as well as the current budget. Jim Chaffin also thanked him for providing a good reliable budget. Bobby noted that the second reading would be at a called meeting on June 22, 2015. Keith asked if there were any public comments on the proposed budget. Mignon Wessinger said she really appreciated the Codes Enforcement officer; the improvements are very evident. Councilmember Marty Johnson thanked Wes McEntyre for his efforts also in getting a Codes Enforcement officer for Bowdon. Keith then asked for a motion to close the Public Hearing.

Motion by Councilmember Jan Johnson to close the Public Hearing; second by Mayor Pro-tem Chaffin; motion carried unanimously.

- B. Resolution to renew Library Board appointments for Mary Williams, Lynne Ozier, and Elizabeth Buttimer.

Motion by Councilmember Marty Johnson to approve appointments; second by Councilmember Jan Johnson; motion carried unanimously.

- C. Surplus Police Vehicles

Bobby informed Council that a vote was needed to declare older police vehicles surplus property so that they can be sold.

Motion by Mayor Pro-tem Chaffin to approve declaration of police vehicles as surplus property; second by Councilmember Marty Johnson; motion carried unanimously.

- D. University of West Georgia Water Analysis Contract renewal (for water sample testing)

Motion by Mayor Pro-tem Chaffin to approve contract; second by Councilmember Marty Johnson; motion carried unanimously.

- E. Mayor Crawford noted that the Department Head reports were included in Council packages.

#### **VIII. Financial Session**

- A. Preliminary 2015 Tax Digest shows \$321,000 due to be collected in the upcoming year.
- B. Reviewed Property Tax Unpaid Balance Summary.
- C. Reviewed May financial reports.
- D. Mayor Crawford noted that cash balances as of June 5, 2015 were included in Council packages.

Bobby reminded everyone of the Town Hall Meeting on June 18, 2015.

Motion by Mayor Pro-tem to adjourn Council meeting; second by Councilmember Marty Johnson; motion carried unanimously.

#### **IX. Adjournment**

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Mayor Keith Crawford

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City Clerk Susan Pierce

**City of Bowdon  
Called Mayor and Council Meeting  
June 22, 2015  
7:15PM**

**I.-IV. Agenda Items:**

The Mayor and City Council met during a called session on Monday, June 22<sup>nd</sup>, 2015, in the Mayor and Council Chambers, 136 City Hall Avenue, Bowdon Georgia. The meeting was called to order by Mayor Keith Crawford at 7:00PM. Roll call was conducted by City Clerk Susan Pierce.

Members present: Mayor Keith Crawford  
Mayor Pro-tem Jim Chaffin  
Councilmember Marty Johnson  
Councilmember Jan Johnson  
Councilmember Wes McEntyre

Staff present: City Manager Bobby Elliott  
City Clerk Susan Pierce  
Police Chief Mark Brock

Agenda items III and IV were skipped due to time constraints for the called meeting.

**V. Public Comment:**

None

**VI. Business Session:**

Keith said he was happy with the good turnout at the Town Hall meeting. Bobby is going to contact GDOT about the intersection in the middle of town. Marty and Wes suggested no meeting or work session in July. Wes said we could possibly combine the next Town Hall meeting with a Council meeting. Council discussed banking changes; we do need to keep our accounts at a local branch, but if we need a TAN, it may be possible to obtain it from Small Town Bank in Ranburne. Bobby brought up that we need to raise our rental deposit fee from \$100 to \$200 to help reduce losses.

*Motion by Councilmember Marty Johnson to increase rental deposit rate; second by Mayor Pro-tem Chaffin; motion carried unanimously.*

There was discussion of Code Enforcement developments; Marty said he had one complaint. Jan asked about inspections; the County will still inspect for us. Marty will check on possible purchase of property next door to City Hall.

Council decided to not have a work session for July, but will have a regular meeting on July 13, 2015.

A. Approval of FY 2016 Budget

*Motion by Councilmember Marty Johnson to approve the budget; second by Councilmember McEntyre; motion carried unanimously.*

B. Discussion/Approval of New Pickup Truck Purchase for Public Works

*Motion by Mayor Pro-tem Chaffin to approve purchase; second by Councilmember Marty Johnson; motion carried unanimously.*

*Motion by Councilmember McEntyre to move into Executive Session to discuss Personnel issues; second by Councilmember Marty Johnson; motion carried unanimously.*

Motion by Councilmember Marty Johnson to exit Executive Session; second by Mayor Pro-tem Chaffin; motion carried unanimously.

Motion by Councilmember Marty Johnson to adjourn Council meeting; second by Mayor Pro-tem Chaffin; motion carried unanimously.

**VII. Adjournment**

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Mayor Keith Crawford

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City Clerk Susan Pierce