

**City of Bowdon
Mayor and Council Meeting
February 10, 2020
7:00PM**

I.-IV. Agenda Items:

The Mayor and City Council met during a regular session on Monday, February 10th, 2020, in the Mayor and Council Chambers, 182 Grammar School Road, Bowdon Georgia. The meeting was called to order by Mayor Jim Chaffin at 7:00PM.

Roll call was conducted by City Clerk Susan Pierce.

Members present: Mayor Jim Chaffin
Mayor Pro-tem Jan Johnson
Councilmember Noah Steed
Councilmember Wes McEntyre
Councilmember Marty Johnson

Staff present: City Manager Gary Bullock
City Clerk Susan Pierce
Police Chief Mark Brock
Main Street Director Jan Gibbs

The Invocation was led by Mayor Pro-tem Jan Johnson and was followed with the Pledge of Allegiance.

V. Approval of Meeting Agenda

Motion by Mayor Pro-tem Jan Johnson to approve the agenda; second by Councilmember McEntyre; motion carried unanimously.

VI. Approval of Minutes

Minutes of Mayor & Council Meeting on January 13, 2020 were read and presented for approval.

Motion by Councilmember McEntyre to approve the minutes as presented; second by Mayor Pro-tem Jan Johnson; motion carried unanimously.

Proclamation for Ms. Val Deas, retired BAUCM Director

Mayor Chaffin expressed his appreciation to all of the BAUCM staff members who work hard to help our community. He then presented Ms. Val Deas with a Proclamation from the City of Bowdon thanking her for her work in getting the program started as well as her dedication to the project throughout its existence. Ms. Val then expressed her gratitude to the City and the community for their support.

Proclamation to Bowdon High School for FBLA Week

Mayor Chaffin presented a Proclamation to Ms. Laura Edwards, BHS teacher, and Miss Haley Bills, BHS senior, in recognition of FBLA Week.

VII. Public Comments

None.

VIII. Business Session

- A. Water Plant Resolution - The Water Treatment Plant underdrain material needs to be replaced as soon as possible. Since this repair constitutes an emergency situation, Council is authorizing City Manager Bullock to proceed with making immediate repairs and with the rehabilitation of the filters at the plant. Environmental Instrumentation and Calibration will be retained to assist with the rehabilitation of the filters and Turnipseed Engineers will be retained to assist in applying for emergency loan and grants from GEFA to fund the project.

Motion by Councilmember McEntyre to approve the authorization of the City Manager to proceed with the repairs at the Water Treatment Plant as presented; second by Mayor Pro-tem Jan Johnson; motion carried unanimously.

- B. Audit Review – Mr. Bullock reported that we had a good report this year with only 1 finding, the segregation of duties. This finding is common to small cities with minimum staff. Both revenues and expenses are down from last year. The audit does show an increase in revenue reflecting the GEFA debt forgiveness included in the water line/meter replacement loan.
- C. City Manager Reports – The City has received a donation of property located at 224 Wedowee Street, also known as the old Mule Barn. This property was donated by Keith and Melissa West, who would like to see it converted into a venue for public use. We are in process of evaluating our IT needs and will have a recommendation shortly.
- D. Department Reports – All departments are satisfactory.

VIII. Financial Session

- A. Reviewed Property Tax Unpaid Balance Summary.
- B. Reviewed January financial reports – Mr. Bullock said there was a debt service payment that did not import, and Social Security and Medicare did not import, so we will be sending out a revised copy of the financial report. We are on target for the budget.
- C. Cash balances as of February 7, 2020.

Motion by Councilmember McEntyre to adjourn the meeting; second by Councilmember Steed; motion carried unanimously.

X. Adjournment

Mayor Jim Chaffin

City Clerk Susan Pierce