

**City of Bowdon  
Mayor and Council Meeting  
Monday, February 14, 2022  
7:00PM  
Mayor and Council Chambers, 182 Grammar School Road**

**I.-IV. Agenda Items:**

The Mayor and City Council met for a regular meeting on Monday, February 14<sup>th</sup>, 2022. The meeting was called to order by Mayor Jim Chaffin at 7:00PM.

Roll call was conducted by City Clerk Susan Pierce.

Members present: Mayor Jim Chaffin  
Mayor Pro-tem Jan Johnson  
Councilmember Marty Johnson  
Councilmember Wes McEntyre  
Councilmember Randy Saxon

Staff present: City Manager Gary Bullock  
City Clerk Susan Pierce  
Police Chief Mark Brock  
Main Street Director Jan Gibbs  
City Attorney David Mecklin

The Invocation was led by Mayor Pro-tem Jan Johnson and was followed with the Pledge of Allegiance.

**V. Approval of Meeting Agenda**

Motion by Councilmember McEntyre to approve the meeting agenda as presented; second by Councilmember Marty Johnson; motion carried unanimously.

**VI. Approval of Minutes**

Minutes of Mayor & Council Meeting on January 10<sup>th</sup>, 2022 were read and presented for approval.

Motion by Councilmember McEntyre to approve the minutes from the January 10, 2022 meeting as presented; second by Councilmember Marty Johnson; motion carried unanimously.

**VII. Public Comments**

None.

## VIII. Business Session

- A. Senior Center Building Repairs – Mr. Bullock stated that pictures were handed out to council showing the inside of the building with the temporary posts shoring up the trusses. The center of the roof appears to have dropped 7 inches. The engineer recommended we contact a contractor like Ra-Lin, who recommended the construction contractor.  
We entered into an emergency contract with a contractor out of Rome, Georgia, Marquis Construction. The contractors have shored up the outside wall and the trusses. They will be jacking up the center of the roof to level it out. The engineer said we need to brace about every 2-4 feet on the trusses. We are waiting to hear back from our insurance company.  
The Recreation Staff has moved temporarily into the Gymnastics building.
- B. Food Truck Ordinance – Jan Gibbs, Main Street Director, recommended that the Downtown Development Authority and Main Street Advisory Board work together to create a food truck ordinance. We may want to designate certain days and charge higher fees than are currently in place.
- C. City Manager Reports – Mr. Bullock reported that we have set a target date of March 16 for the cashiers to move to the Municipal Complex. We still have some concrete and asphalt work to finish outside.  
Jan and Mr. Bullock attended a meeting on ARPA Fund final rules. We may be able to transfer most of the funds into the General Fund. Kurt McCord from Carter & Sloope will be coming down to look at possible locations for valve insertions into our water lines. We still have some cast iron lines that need to be replaced. ARPA funds won't cover all the infrastructure repairs but we can also use grant money and low-interest loan proceeds.  
The Department of Transportation is starting work on the Indian Creek bridge replacement. We have had 3 falls reported by the Bowdon Animal Hospital supposedly related to the potholes in City Hall Avenue. We have put gravel in the potholes and low spots where the sewer line runs down the street.
- D. Department reports – no comments or questions.

## IX. Financial Session

- A. Property Tax Unpaid Balance Summary – no comments
- B. Financial Reports – Revenues are up about \$120,000 over budget; expenditures are \$31,000 less than budgeted. Water revenues are down \$7000 but expenses also down \$25,000. Our chemical supplier notified us that our chemical cost is going up 60%. The reservoir rose 42 inches with last month's big rainfall, which created a problem with getting the water cleared up, but it is now back to normal.  
The Recreation Department revenue has increased with new programs and sponsorships, and they are using the Square App so they can take card and online payments.
- C. Cash Balances as of 02/11/2022 – no questions.

Motion by Mayor Pro-tem Jan Johnson to enter into Executive Session to discuss personnel and real estate; second by Councilmember McEntyre; motion carried unanimously.

**X. Executive Session**

Motion by Councilmember McEntyre to exit Executive Session; second by Councilmember Saxon; motion carried unanimously.

The Bowdon Housing Authority has a board position open due to Mrs. Billie Buchanan's term expiring March 9, 2022. Mayor Pro-tem Jan Johnson has spoken to Mrs. Cathy Hammonds in the past, who indicated she would be willing to serve on one of the City boards. She will contact her again and ask if she would be willing to take the position on the Housing Authority board.

Motion by Mayor Pro-tem Jan Johnson to appoint Mrs. Cathy Hammonds to serve on the Bowdon Housing Authority if she agrees to do so; second by Councilmember McEntyre; motion carried unanimously.

Motion by Councilmember McEntyre to adjourn the council meeting; second by Councilmember Saxon; motion carried unanimously.

**X. Adjournment**

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Mayor Jim Chaffin

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City Clerk Susan Pierce