

### **Bowdon Historic Preservation Commission - Minutes of 2/7/2022 meeting**

The Bowdon Historic Preservation Commission met Monday, Feb. 7, 2022 in the city municipal offices complex. The meeting was called to order at 6 p.m. by acting chair Hal Lovvorn. In attendance were members Hal Lovvorn, Phil Coley, Jon Watts, Mary Mallory and Bill Fordham and Main Street Director Jan Gibbs who is consulting the commission.

The meeting agenda and the minutes of the Jan. 3, 2022 meeting were approved unanimously as presented.

No members of the general public were present for the public comment time.

#### **Under old business:**

-Approval of a proposed color palette for downtown building exteriors was tabled for further discussion. Jan said she had found out that the HPC cannot dictate colors but can and should suggest and encourage appropriate colors. She said we can regulate things which might harm the historical integrity of a structure.

-Discussion continued on the proposed Historic Resource Survey which was tabled for more information. It was noted that contact has been made with an appropriate surveyor to update the survey and to determine its cost which would be presented to the Mayor and Council. Mary said the last survey was done in 2015. Jan said a lot of things have been identified which have not been included in the state's database, but that we are moving forward with the state commission. She said there are approximately 150 parcels in the downtown area to consider for the survey and to communicate to the state. She said we should receive a proposal from the state in the next few days including the cost of a survey which would have to be approved by the city.

For clarification, a question was asked about what is the reason for the survey. Jan said it is necessary to maintain Certified Local Government designation which is important for grants and other areas. To maintain the CLG status, the survey has to be updated every ten years.

#### **Under new business:**

-elections were held to complete the slate of officers. Hal Lovvorn was elected chairman, Jon Watts vice chairman and Bill Fordham to continue as secretary. (Bill said he might have to give up the secretary position because of hearing difficulties.)

-the commission reviewed a proposed Bowdon Historic Preservation Commission Meeting Guide and Rules Reference Sheet: Basic Principles found in Robert's Rule of Order (The Modern Edition (see attached)

-the commission discussed methods of approving the agenda (page 3 in Meeting Guide); discussed a method of approving meeting minutes (page 3 in Meeting Guide); discussed a BHPC Purpose Statement (page 1 in Meeting Guide) and a BHPC Mission Statement (page 1 in Meeting Guide)

-the commission agreed to the establishment of a guide of expectations for officers/members prior to and during meetings (page 2 Meeting Guide)

Commission member term limits were reviewed as established with Bill Fordham's current term expiring in December of 2023, Jon Watts in December of 2024, Phil Coley in December 2023 (the unexpired term of Denise Rowell) and Mary Mallory in December of 2024.

By unanimous vote, the meeting was adjourned just before 7:30 p.m.